

Project Design - Process

A number of our projects involve many logistics and numerous relationships at once, although smaller follow up tasks can typically be more straight forward. Aside from defining the three broad yet critical elements of schedule, budget and program for a project, we have found that the below three stage layout is an accurate account of how the design process typically works in our office which is scalable to the task. Dedicated communication skills are critical to insure strong project delivery and meet all expectations and defined schedules.

Stage One:

Site Visit and Interview
Listen, Observe, Learn, and Discuss
Project Goals, Definition and Budget
Project Proposal, Agreement, Schedule and Terms
Deposit / Retainer

Stage Two:

Measured Drawings, Evaluation and Floor Plans
Schematics
Define Scope of Work

Stage Three:

Design Development
Project Management
Selections and Specifications
Implement Purchase Orders
Estimates, Bidding and Negotiations
Final Plans for Approval
Construction Documents & Drawings
Finish Schedules
Construction / Fabrication Management
Finish and Install

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